

SCOTT ANTHONY BUSH

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OBJECTIVE

To do a great job—and grow professionally—as the next **UI/Web Designer** at [insert your great company here].

SUMMARY OF QUALIFICATIONS

- * Knowledgeable in X/HTML, CSS and web standards, Javascript, PHP, MySQL, and graphic formats.
- * Diverse experience in web design, technical writing, publication design and production, customer relationship management.
- * Extensive experience with Adobe InDesign and Photoshop; MS Office; and JEdit.
- * Strong attention to detail, belief in personal responsibility, and a passion to “get it done”—right.
- * Comfortable working in a team or as an individual (but actually really excited about contributing to a diverse team).

EXPERIENCE

6/04–PRESENT SMALL SCHOOLS PROJECT: TECHNOLOGY COORDINATOR

This small, educational-reform non-profit provides many opportunities to employ technology to achieve goals. ¶ **INDESIGN/PHOTOSHOP** • Managing the design and production of numerous research reports and newsletters (both in print and online). ¶ **HTML/PHP/CSS** • Designing and maintaining SSP web sites, including an entirely CSS-based layout. ¶ **MANAGEMENT/IMPLEMENTATION** • Managing office computers, internet and e-mail service, and telephone system. Overseeing development of a contact-management database and video conferencing system. ¶ **SUPPORT/TRAINING** • Providing technical support (primarily MS Office applications) to network of educational consultants. ¶ **MISC.** • Dabbling in basic video-editing projects; troubleshooting network-related issues.

12/03–PRESENT TRIVERSAL TECHNOLOGIES: PROJECT MANAGER

Along with three colleagues, I helped found Triversal—a web hosting and development company—to serve Noel Technologies’ customers. ¶ **PROJECT MANAGEMENT** • Managing relationships with numerous clients, from initial consultation through launch; invoicing clients for hosting and development services. ¶ **PHP/MYSQL/CSS/JAVASCRIPT** • Building and maintaining sites of varying complexity, from static pages to database-driven e-commerce sites.

1/03–12/03 NOEL TECHNOLOGIES: PROGRAM COORDINATOR

Echospace was given new life through Noel Technologies, where I became a program coordinator. ¶ **PROJECT MANAGEMENT** • Overseeing the company’s web tools for the homebuilding industry, including managing existing customer relationships, building new ones, and directing its development. Managing a team of developers and marketers as we brought an IBM WebSphere enhancement product to market.

9/99–1/03 ECHOSPACE, INC: TECHNICAL WRITER

My dot-com experience offered me many diverse opportunities after college. ¶ **DOCUMENTATION/WRITING** • Writing content for an online help system for web-based e-mail client; synthesizing diverse input from management, marketing, and other stakeholders into content for web site. ¶ **INDESIGN/PHOTOSHOP** • Developing sales collateral; creating UI specifications and mock-ups. ¶ **PHP/MYSQL/HTML** • Assisting with front-end site development and simple dynamic sites.

9/99–9/00 SMART TOOLS ACADEMY: TECHNOLOGY INSTRUCTOR

The STA was a joint UW-Technology Alliance initiative to help Washington State principals and superintendents integrate technology into their districts. ¶ **SUPPORT/TRAINING** • Developing and teaching technology curriculum (including Microsoft Office and “Web 101”).

RELEVANT MEMBERSHIPS AND VOLUNTEER EXPERIENCE

- * Society for Technical Communication – University of Washington and national chapters (’99–’00 and ’03–’04)
- * Marketing Assistant (’04); Team Leader for Nat’l Assoc. Letter Carriers’ Food Drive (’05, ’06) – Food Lifeline
- * Mentor/Copyeditor – Mountlake Terrace HS student newspaper, The HAWKEYE (’98–present)

EDUCATION

- * Interpersonal Skills certificate courses – University of Washington Training & Development (Fall, 2004)
- * Bachelor of Science in Technical Communication – University of Washington (June, 2001)

Learn more at my online portfolio at www.scottbush.net/ * References promptly available on request